

CampMaker Project Sample Planning Timeline

Date

Research and Custom Design

Collect all reports, paper trail, registration forms, anything related in a folder

Interview various areas of operation:

Guest groups, calendar, and invoices

Program and individual registrations

Kitchen and food service needs

Dedicated Server and Ethernet Set Up

Remote Access and Static IP for Server

Xerox Free Color Printer Set Up? - freecolorprinters.com

Administrative, board, insurance, budget reports

Accounting system integration - Quickbooks?

Gifts, Pledges and Donor tracking, Development Projects

Available Modules

Staff Scheduling

Payroll Timeclock

Summer Staff Recruiting

Year-round Staff Recruiting

Bulk and individual E-mail directly from database system

FileMaker Go for iPhone, iPod or iPad

Hardware

Server

Software specifications (Server, Windows or Mac OS)

What machine will be the server? It is best if it is dedicated.

If your organization has more than one computer, set up ethernet network.

25% RAM memory dedicated to FMP on the server. Recommend min. 1 GB Total

Adequate hard drive memory? 2 GB free space on server

Backup System Set Up. Online Recommended.

Final Installation Steps

Import and transfer data from previous systems into FileMaker

Training with all staff. Show help system.

Designate one individual to be the onsite FM guru. Spreadsheet and desktop publishing expertise recommended. This person will be trained to manage your systems daily use and gradual customization.

Technical Support

Use Logmein Remote Access to install system updates.

Contact me in advance to schedule non-urgent tech support phone appointments on Fridays.

Contact me via email at both dennis@camptilikum.org and littlefield@campmaker.com.